

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CONTRACT NO:** DCCB-2023-P-0040

**CAPTION:** Claims Processing Services

**PROPOSED CONTRACTOR:** Rust Consulting, Inc.

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, PPRA Section 404, 27 DCMR §5032

**2. MINIMUM NEED:**

The Office of the Attorney General, Public Advocacy Division (PAD) requires the contractor to continue to provide claims processing services begun under PO667257.

**3. ESTIMATED REASONABLE PRICE:**

\$57,644.00

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- A. PO667257 was issued in FY22 for claims processing services in the DC v. Equity Management case. The contractor began services but did not complete services before the close of the fiscal year. A follow-on Purchase Order is needed for the continuation of services in FY23.
- B. The Contractor has already begun the initial contacts. Bringing in another company would require duplication of work already done and would delay the issuance of restitution to eligible claimants.

**5. CERTIFICATION BY PROGRAM MANAGER:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Manager

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 5032.4 and that [no response was received] [the response received was rejected because \_\_\_\_\_].

Based on the above findings and in accordance with the cited authority, I hereby determine that there is only one source for the required service and that OAG is justified in awarding the proposed contract through noncompetitive negotiation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contracting Officer